

# Notice of Meeting

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## **Overview and Scrutiny Management Commission**

**Tuesday, 2 November, 2010 at 6.30pm**  
in Council Chamber Council Offices  
Market Street Newbury

Date of despatch of Agenda: Monday, 25 October 2010

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Stephen Chard on (01635) 519462  
e-mail: [schard@westberks.gov.uk](mailto:schard@westberks.gov.uk)

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**WestBerkshire**  
C O U N C I L

**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 2  
November 2010 (continued)**

**To:** Councillors Brian Bedwell (Chairman), Jeff Brooks (Vice-Chairman),  
Geoff Findlay, Irene Neill, David Rendel, Quentin Webb and  
Emma Webster

## Agenda

<b>Part I</b>	<b>Page No.</b>
1. <b>Apologies for Absence</b> To receive apologies for inability to attend the meeting (if any).	
2. <b>Minutes</b> To approve as a correct record the Minutes of the meeting of the Commission held on 14 September 2010.	1 - 6
3. <b>Declarations of Interest</b> To receive any Declarations of Interest from Members.	
4. <b>Actions from previous Minutes</b> To receive an update on actions following the previous Commission meeting.	
5. <b>Items Called-in following the Executive on 14 October 2010</b> To consider any items called-in by the requisite number of Members following the previous Executive meeting.	
6. <b>Councillor Call for Action</b> To consider any items proposed for a Councillor Call for Action.	
7. <b>Petitions</b> To consider any petitions requiring an Officer response.	
8. <b>Severe winter weather</b> <i>Purpose:</i> <ul style="list-style-type: none"><li>• <i>To be informed of the response to the Commission's recommendations following its review into the severe winter weather of 2009/10.</i></li><li>• <i>To receive an update on the activity undertaken since the Commission's review.</i></li><li>• <i>To examine the preparations in place for the coming winter.</i></li></ul>	To follow



**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 2 November 2010 (continued)**

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| 9.  | <b>Scrutiny review into the Council's Performance Management Framework</b><br><i>Purpose: To outline the results of the investigation into the Council's Performance Management Framework.</i>   | 7 - 20    |
| 10. | <b>Scrutiny review into the use of local food</b><br><i>Purpose: To outline the results of the investigation into the use of local food.</i>   | 21 - 26   |
| 11. | <b>Scrutiny review into the installation of automatic fire suppression systems in Council buildings</b><br><i>Purpose: To outline the results of the investigation into the need for a policy for the installation of automatic fire suppression systems in Council buildings.</i>                       | 27 - 78   |
| 12. | <b>Scrutiny review into Supporting Small Schools</b><br><i>Purpose: To outline the results of the investigation into the support that can be provided to small schools in West Berkshire.</i>  | To follow |
| 13. | <b>Greener Select Committee</b><br><i>Purpose: To provide an update on the work of the Select Committee and provide information on the meeting held on 7 September 2010.</i>   | 79 - 84   |
| 14. | <b>Healthier Select Committee</b><br><i>Purpose: To provide an update on the work of the Select Committee and provide information on the meetings held on 9 September 2010 and 12 October 2010.</i>  | 85 - 98   |
| 15. | <b>Resource Management Select Committee</b><br><i>Purpose: To provide an update on the work of the Select Committee and provide information on the meeting held on 13 September 2010.</i>  | 99 - 112  |
| 16. | <b>Safer Select Committee</b><br><i>Purpose: To provide an update on the work of the Select Committee and provide information on the meeting held on 20 September 2010.</i>  | 113 - 130 |
| 17. | <b>Stronger Communities Select Committee</b><br><i>Purpose: To provide an update on the work of the Select Committee and provide information on the meeting held on 21 October 2010.</i>   | 131 - 132 |
| 18. | <b>West Berkshire Forward Plan - November 2010 - February 2011</b><br><i>Purpose: To advise the Commission of items to be considered by West Berkshire Council from November 2010 – February 2011 and decide whether to review any of the proposed items prior to the meeting indicated in the plan.</i> | 133 - 144 |



**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 2 November 2010 (continued)**

19. **Overview and Scrutiny Management Commission and Select Committee Work Programme** 145 - 154  
*Purpose: To receive, agree and prioritise the work programme of the Commission and Select Committees for the remainder of 2010/11.*

Andy Day  
Head of Policy and Communication

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